

To: Curator (Hong Kong Space Museum)

Application for Waiver of Video Recording / Photography Charge

I, _____ on behalf of _____, would like to apply for self-video-recording / photography* in relation to our booking of Space Museum Lecture Hall on _____ from _____ to _____. I confirm that we shall use our own equipment for the said activities which is / are purely for archival purpose/ educational research* and will not be used for public release, entertainment or advertising programmes for television, cinema or other profit-making purposes.

Signature: _____

Name: _____

Organisation Chop:

(if applicable)

Date: _____

To: _____

Approval is hereby given for video-recording / photography* in relation to your booking of Space Museum Lecture Hall on _____ from _____ to _____.

The Manager reserves the right to stop any person from filming or taking photos if disturbance to the audience is caused. If necessary, the cameraman / photographer will be asked to leave the auditorium immediately.

The recording and the photographs taken should only be for archives and not for any commercial purposes, otherwise a filming charge at the prevailing rate will be levied.

* delete as appropriate

for Curator (Space Museum)

Date: _____